

**Mt. Baldy Joint School District
Board of Trustees – Regular Board Meeting
September 15, 2016 – 6:00 p.m.**

Regular Board Meetings of the Board of Trustees – All meetings are held at Mt. Baldy School beginning at 6:00 p.m. with open session followed by closed session as may be needed. Board Meetings are scheduled once during the months of January, February, March, April, May, August, September, October, November and December, and twice during the month of June. The Regular Board agenda is posted a minimum of 72 hours prior to the meeting, and a Special Board meeting agenda is posted a minimum of 24 hours prior to the meeting.

Public Comments/Persons Addressing the Board – The meeting follows rules of decorum. Individuals shall be allowed 3 minutes to address the Board on each agenda or non-agenda item. The Board limits the total time for public input on each item to 20 minutes. The total time allowed for public comment shall be 30 minutes. Public comments about an item on the agenda will be heard at the time the agenda item is considered by the Board. Public comments about an item that is not on the posted agenda will be heard at the beginning of open session when called upon by the Board President. No action or discussion may take place on an item that is not on the posted agenda except as expressly authorized by law. Since the Board cannot take action on items that are not on the agenda, such items will be referred to the Superintendent for handling. Board members may request that any item be placed on a future agenda for further discussion. The Board President and Superintendent will determine the best time to place an item on the agenda. Persons wishing to address the Board are invited to complete and submit a “Request to Speak” slip to the Executive Assistant. These slips are available at Board meetings. This is a time for the Board to listen to the public, however, the Brown Act precludes the Board from responding and/or entering into discussions that lead to action. Board meetings may be audiotaped.

1. Welcome – Open Session, Call to Order, Pledge of Allegiance

- a. Changes to the Agenda (Action)
- b. Approval of the Agenda (Action)

2. Public Comments

- a. School/Community Reports (Information)
- b. Superintendent’s Report
- c. Information from the Board of Trustees

3. Approval of the Minutes (Action)

- a. August 18, 2016

4. Public Hearing

Public Hearing established by Ed Code 60019 to ensure the availability of textbooks and instructional materials in order to receive funds for that purpose.

Opened: _____ p.m.

Closed: _____ p.m.

5. Consent Agenda Items (Action – Routine Business – May be approved in one vote)

- a. Approve extra duty assignments for the 2016-17 school year for the following personnel:
 - Michael Blanks, Administrative Designee - \$1700
 - Michael Blanks, Student Council Advisor - \$1,000
 - Anita Camacho, EL Coordinator - \$1,000

- b. Approve participation of Haylee Munson, Grades 3-4 teacher, in the Teacher Induction program with Ontario-Montclair School District for the 2016-17 school year at a cost not to exceed \$2,300
- c. Approve Teacher Internship Agreement with Brandman University for Tamika “Kali” Kerr, for the 2016-17 school year
- d. Approve participation of Nancy Sirski, Principal, in the Administrative Induction program for the 2016-17 and 2017-18 school years with Association of California School Administrators (ACSA) through San Bernardino County Superintendent of Schools (SBCSS) at a cost not to exceed \$9,900
- e. Approve membership in Association of California School Administrators (ACSA) for Nancy Sirski, Principal, at a cost not to exceed \$1,000
- f. Adopt Board Resolution 1016201601 Determining Steps To Ensure Availability and Sufficiency of Text Books and Instructional Materials for 2016-17
- g. Ratify Accounts Payable Batches 0039-0056

6. Discussion/Action Items

- a. Review and Approve the Unaudited Actuals Report and GANN Limit for the 2015-16 school year
- b. - Approve signatory rights for Nancy Sirski, Principal
 - District Orders and related Journal Entries
 - Payroll Orders and related Journal Entries
 - Notices of Employment for Certificated Employees
 - Notices of Employment for Classified Employees
 - Notices of Employment for Students and Temporary Employees
 - Voluntary Payroll Deductions (Pay 620)
 - Purchase Orders: Monetary Limitation: BID LIMITx
 - Contracts: Monetary Limitation: BID LIMITx
 - Journal Entries (For those not authorized for District or Payroll orders)
 - Interfund Transactions
 - Budget Transfers
- c. Approve Nancy Sirski to process/approve Accounts Payable Orders with Electronic Signature Key effective September 15, 2016 and delete Sandra Jashinsky from approving Accounts Payable Orders with Electronic Signature Key effective July 1, 2016.
- d. Approve Nancy Sirski to sign on bank accounts and Revolving Cash Account effective September 15, 2016.
- e. Approve for second reading and approval BP 5141.31 Student Immunizations
- f. Review and Clarification of Mt. Baldy Joint Elementary School District relationship with the Mt. Baldy Youth Club After-School Track team, and Consideration of a Facilities Use Agreement to support the Youth Club’s Activities

7. Board requests to Superintendent for future study/information